

**To:** Fine, Douglas (DEP)[douglas.fine@state.ma.us]  
**From:** Rea, Kristi  
**Sent:** Mon 5/1/2017 2:53:18 PM  
**Subject:** RE: Head's Up - 2003 MS4 Permit Annual Report Email Reminder

Sounds good! I'll connect with Anne and Karen over the next few days and try to get some of that history and status together before our meeting Thursday afternoon. I joined OES in February this year, so I'm still very much on a steep learning curve. If there is anything you have that you want me to read in advance, just let me know. Thanks again, Doug and look forward to working together on this. Have a great day!

Take care,

Kristi

**From:** Fine, Douglas (DEP) [mailto:douglas.fine@state.ma.us]  
**Sent:** Monday, May 01, 2017 9:19 AM  
**To:** Rea, Kristi <Rea.Kristi@epa.gov>  
**Subject:** RE: Head's Up - 2003 MS4 Permit Annual Report Email Reminder

Excellent. I sent you an outlook request. Lets do phone call for this one. I will call you at your desk.

Before our call, it would be good if you and I both could get caught up on follow up from the MS4 outreach planning mtg that DEP and EPA had on 11/10/16. EPA attendees were Anne L, Doug Gutro, Thelma M, and Karen Maguire. At that meeting (among other things), we agreed to some recurring coordination meetings (including adding MS4 topics to the end of the monthly DEP-EPA NPDES permitting coordination meetings, and Fred-Anne monthly meetings). EPA was also going to develop a draft "outreach master plan" for DEP review and input, and then this becomes a living document. I don't know if these things have happened. Lastly, you may want to talk to Karen Maguire, who had agreed to play a high-level coordination role for EPA (between the outreach folks and the permitting folks) on MS4. She and I had a few conversations on this in the fall of 2016.

Thanks

Douglas Fine  
Assistant Commissioner for Water Resources  
Mass Department of Environmental Protection  
617/292-5792  
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**From:** Rea, Kristi [<mailto:Rea.Kristi@epa.gov>]  
**Sent:** Monday, May 01, 2017 9:02 AM  
**To:** Fine, Douglas (DEP)  
**Subject:** RE: Head's Up - 2003 MS4 Permit Annual Report Email Reminder

Thanks, Doug! Right now Thursday, 5/4 would work best for me at 2:30 pm – 3:00 pm if that sounds good. I could also come over to see you at MassDEP if you'd like to meet in person, otherwise conference call is great! Be well and hope you have a great week.

Take care,

Kristi

**From:** Fine, Douglas (DEP) [<mailto:douglas.fine@state.ma.us>]  
**Sent:** Monday, May 01, 2017 8:38 AM  
**To:** Rea, Kristi <[Rea.Kristi@epa.gov](mailto:Rea.Kristi@epa.gov)>  
**Subject:** RE: Head's Up - 2003 MS4 Permit Annual Report Email Reminder

Hi.

Thanks for your reply.

Lets plan on a 30 min call (or less). How is Thursday 5/4, during the following windows: between 11-12:30, or between 2-3:00? Let me know. I will call you at your desk [(617) 918-1595].

Thx!

Doug

Douglas Fine

Assistant Commissioner for Water Resources

Mass Department of Environmental Protection

617/292-5792

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**From:** Rea, Kristi [<mailto:Rea.Kristi@epa.gov>]

**Sent:** Monday, May 01, 2017 8:18 AM

**To:** Fine, Douglas (DEP)

**Subject:** RE: Head's Up - 2003 MS4 Permit Annual Report Email Reminder

Hi Doug! Thanks so much for reaching out to me. I can honestly say it was a very difficult and tumultuous week at EPA between budget uncertainty and **Ex. 6 - Personal Privacy**

**Ex. 6 - Personal Privacy** so thank you very much for being so understanding and certainly apologies on my side for any confusion or missteps. I think your suggestion of meeting together is an excellent one, so please let me know what dates/times work for you and we'll make it happen. I am the newest player on the scene here, so look forward to talking and figuring out what will work best for you and your team going forward. Hope things are going well for you and look forward to getting together soon. Have a great day!

Take care,

Kristi

**From:** Fine, Douglas (DEP) [<mailto:douglas.fine@state.ma.us>]  
**Sent:** Friday, April 28, 2017 5:14 PM  
**To:** Rea, Kristi <[Rea.Kristi@epa.gov](mailto:Rea.Kristi@epa.gov)>  
**Subject:** Fwd: Head's Up - 2003 MS4 Permit Annual Report Email Reminder

Hi Kristi,

I hope things are OK over there.

As I'm sure you know, DEP and EPA have been attempting to improve communications and coordination on MS4 outreach. (Karen Maguire was coordinating this at Region 1 in 2016. )

I want to talk to you next week about enhancing our efforts on this, in light of this annual reminder. Specifically, if one agency is sending out communications that speak on behalf of both agencies, we need the chance to review and approve language. We had interpreted the email below to mean you were seeking our review. Then, I was surprised to see EPA had issued it today. Also, it is important that we understand who from each agency should be in communications loops. Susy King as you know is our npdes chief and as such she should be included in communications like this - and whenever you feel that I belong in the loop.

In light of the language you changed for this year's reminder, and your references to both agencies, we most certainly would have suggested some edits.

Should we start with a me and you chat next week, and then we can decide other steps we should take to improve things going forward?

Thanks!

Doug

Douglas Fine

Assistant Commissioner for Water Resources

Mass Dept of Environmental Protection

617-292-5792

----- Original message -----

From: "Rea, Kristi" <[Rea.Kristi@epa.gov](mailto:Rea.Kristi@epa.gov)>

Date: 4/26/17 1:20 PM (GMT-05:00)

To: "Fine, Douglas (DEP)" <[Douglas.Fine@MassMail.State.MA.US](mailto:Douglas.Fine@MassMail.State.MA.US)>, "Civian, Frederick (DEP)" <[Frederick.Civian@MassMail.State.MA.US](mailto:Frederick.Civian@MassMail.State.MA.US)>

Cc: "Leiby, Anne" <[Leiby.Anne@epa.gov](mailto:Leiby.Anne@epa.gov)>

Subject: RE: Head's Up - 2003 MS4 Permit Annual Report Email Reminder

Thanks to Anne – her eagle eye caught one minor typo below and the text below is now updated. Thanks! Take care, Kristi

**From:** Rea, Kristi

**Sent:** Wednesday, April 26, 2017 10:30 AM

**To:** [douglas.fine@state.ma.us](mailto:douglas.fine@state.ma.us); Civian, Frederick (DEP) <[frederick.civian@state.ma.us](mailto:frederick.civian@state.ma.us)>

**Cc:** Leiby, Anne <[Leiby.Anne@epa.gov](mailto:Leiby.Anne@epa.gov)>

**Subject:** Head's Up - 2003 MS4 Permit Annual Report Email Reminder

Good morning Doug and Fred!

Anne and I wanted to give you a head's up and share a draft of an email that we are planning on sending out this week as a reminder for the upcoming May 1 deadline for the 2003 MA MS4 General Permit annual report. I think traditionally we've sent these out and cc'd MassDEP on the reminder. This year in the interest of time, we are thinking of using our new Stormwater News email ([StormWaterNewsMA@epa.gov](mailto:StormWaterNewsMA@epa.gov)) to send the reminder to our list of contacts.

Please see draft email text below. Special thanks to Anne and her great Stormwater Team for working on this and going through all the internal channels to get it reviewed by multiple offices.

If you have any questions or comments, please let us know. We are also working with our design office on the format for the first issue of Stormwater News – so we'll share that first look with you as soon as we get it. Hope this finds you doing well and have a great day!

Take care,

Kristi

**Reminder: 2003 Massachusetts Small MS4 General Permit Annual Report Due on May 1, 2017**

For municipalities covered under the 2003 Massachusetts Small Municipal Separate Storm Sewer Systems (MS4) General Permit (the "2003 MS4 General Permit"), the next annual report is due on May 1, 2017. Municipalities covered under the permit are listed at: <https://www3.epa.gov/region1/npdes/stormwater/2003-permit-archives.html>. Annual reports can be submitted electronically or by mail in the same manner as past reports. Links to report formats and submission options are below.

EPA and Mass DEP reviewed the annual reports to evaluate progress in program implementation. Our review of the 2016 annual reports showed that some municipalities have not completed outfall mapping and others have not fully implemented Illicit Discharge Detection and Elimination (IDDE) programs. Not only do the requirements of the 2003 MS4 General Permit remain effective until the 2016 MS4 General Permit takes effect, satisfying permit provisions such as outfall mapping and IDDE program implementation will make it easier to address the requirements of the 2016 MS4 General Permit. The 2016 Permit is scheduled to take effect on July 1, 2017.

EPA and Mass DEP are developing technical assistance tools to help with compliance with the 2016 MS4 General Permit, including IDDE requirements, workshops on the use of global positioning systems (GPS), advanced on-site technical mapping using equipment available for loan from EPA, and how to file a Notice of Intent (NOI). All training opportunities and other assistance will be posted at EPA's Massachusetts Small MS4 General Permit website at: [https://www3.epa.gov/region1/npdes/stormwater/MS4\\_MA.html](https://www3.epa.gov/region1/npdes/stormwater/MS4_MA.html).

EPA and MassDEP welcome your input as we develop assistance tools to support compliance and protection of surface waters. For specific questions on permit requirements, please contact Newton Tedder at EPA at 617-918-1038 or Fred Civian from Mass DEP at 617-292-5821. Please send questions, feedback, or additional assistance needs to: [StormWaterNewsMA@epa.gov](mailto:StormWaterNewsMA@epa.gov).

### **Suggested report format**

A suggested reporting format and applicable guidance are available on EPA's website at: [www3.epa.gov/region1/npdes/stormwater/ms4-annual-rpt.html](http://www3.epa.gov/region1/npdes/stormwater/ms4-annual-rpt.html)

### **Electronic submission**

2003 Annual Reports may be submitted electronically (preferably in pdf format) to both: [stormwater.reports@epa.gov](mailto:stormwater.reports@epa.gov) and [Frederick.Civian@state.ma.us](mailto:Frederick.Civian@state.ma.us)

### **Mail submission**

Mailings should be addressed to:

Glenda Velez  
US EPA - OEP06-1  
5 Post Office Square, Suite 100  
Boston, MA 02109

Fred Civian

DEP  
One Winter Street  
Boston, MA 02108